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***Important steps for you...***

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A permit for a driveway or public sidewalk construction, reconstruction or repair is required to be obtained from the Department of Planning & Development, City Hall, 381 E. Main Street prior to construction. There is no fee. See below specifications.

**DRIVEWAYS**

- Shall be a minimum of 25 feet from another driveway serving the same property, as measured at the property line.
- In no instance shall any lot be permitted more than one access point on any one street if its frontage is less than 100 linear feet, as measured along the right-of-way line.
- Residential uses may have two access points serving the same street frontage as a conditional use.
- Shall have a sidewalk properly installed to City standards. The sidewalk section through the driveway shall be a minimum of 6 inches thick. The sidewalk is to be installed 6 inches from the property line and shall be 5 feet wide.
- Shall not interfere with utilities that are in place.

- Shall have an opening of at least 10 feet for one and two family dwellings; and 18 feet for all other uses.
- All curb openings for residential uses may not exceed 24 feet in width, and 30 feet in width for all non-residential uses.

**SIDEWALKS**

- Shall be installed with a ¼" per foot minimum pitch to the terrace. The pitch within the terrace is ¼" per foot to a maximum of 1", draining to the curb.
- Shall match existing sidewalk width or be installed at a width of 5 feet if there is no adjacent walk.
- Shall have a 2" base of sand or crushed aggregate stone.
- Shall be at least 4" thick and 6" thick through a driveway or any area where vehicular traffic will occur.
- Shall be backfilled and seeded as soon as practical after 7 day cure.
- Contact Diggers Hotline at 1-800-242-8511.
- Once the permit has been issued, the work may begin. For questions, call 608-873-6677 prior to pouring and ask for a Planning & Development staff person.

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***What if I don't get a permit?***

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- Permits are required by city ordinances. If a permit is required, but not obtained, a fine may be imposed. In addition to the fine, the permit would still need to be obtained. The main objective for obtaining a building permit is to assure that compliance with all code requirements is achieved.
- Any construction that does not comply with city specifications or ordinances will need to be brought into compliance.

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***A few smart builder tips...***

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- Try to get at least three estimates. Check contractor's references. Visit projects the contractor has built.
- In many cases a property owner is better off seeking a professional contractor to do a project rather than doing it themselves.

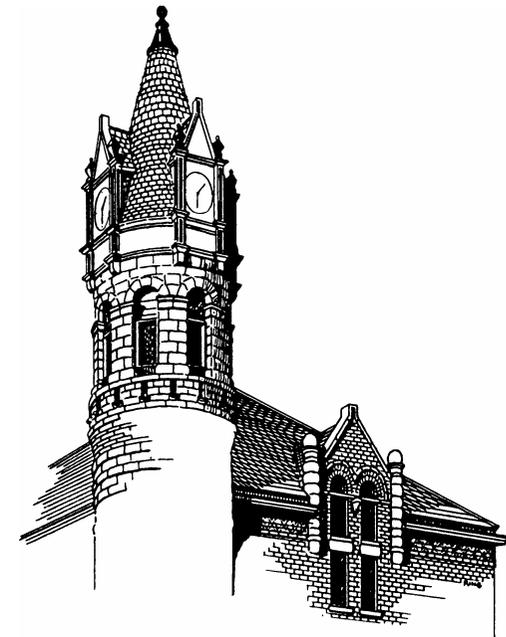
This pamphlet is intended to be used for general information and is not inclusive. If you are not sure of your particular situation, please contact the Planning & Development Department at 608-873-6677

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Construction & Alterations Series

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**DRIVEWAYS  
AND  
SIDEWALKS**



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Department of Planning & Development

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**STOUGHTON, WISCONSIN**