

Zoning Information

Once you have determined a potential location for your new business contact the City Zoning Administrator to confirm compliance with the City's zoning requirements.

In-Home Business Requirements

Contact the City of Stoughton Department of Planning & Development if you are considering an in-home business to confirm compliance with the zoning requirements.

Commercial Signage

A permit is required when placing any type of commercial sign outside of a building.

Downtown Design Overlay Zoning District & Historic Building Requirements

There are specific requirements for exterior work including signage.

Contact: Zoning Administrator/Asst. Planner
Telephone: (608) 646-0421
Fax: (608) 873-5519
Email: mstacey@ci.stoughton.wi.us

Building Construction/Remodeling Information

When modifications of any type are made to the interior or exterior of the building contact the City of Stoughton Planning Department to ensure compliance with the City's building requirements.

Contact: Building Inspector
Telephone: (608) 873-7626
Fax: (608) 873-5519
Email: skittelson@ci.stoughton.wi.us

Street Opening & Closings

A street opening permit is required if a city street or terrace is disrupted, for example, connection or changes to services running to your business (i.e. sewer or water lines, gas line, etc.) A street closing permit is required to close a street for a grand opening or other celebration.

Dumpsters

A dumpster permit is required if a dumpster is placed on City property (i.e. in the terrace or in the street) during remodeling.

Trees

A tree planting permit is required before planting a tree in the city terrace.

For permits or questions:
Contact: Public Works Department
Telephone: (608) 873-6303
Fax: (608) 877-8387

Licenses, Garbage Collection and Recycling Information

The City of Stoughton requires a license for the sale of certain items.

Contact: Clerk's Office
Telephone: (608) 873-6677
Fax: (608) 873-5519

Electric, Water and Wastewater Services

Contact Stoughton Utilities for any questions related to these services.

Contact: Stoughton Utilities
Telephone: (608) 873-3379
Fax: (608) 873-4878
Email: customerservice@stoughtonutilities.com
Website: www.stoughtonutilities.com

Fire Department Information

Fire prevention property inspections are required periodically to ensure continued compliance with applicable codes. The Fire Department also has information on egress requirements, alarms, suppression system requirements as well as fire extinguisher sizing and placement for your business to keep your business operating in a safe manner.

Contact: Stoughton Fire Department
Fire Chief Scott R. Wegner
401 E. Main St.
Stoughton WI. 53589

Station: 608-873-7218 ext. 111
Cell: 608-209-7753
Fax: 608-873-6695
Email: swegner@ci.stoughton.wi.us

Personal Property Taxes

Businesses operating as of January 1st of each year will be assessed a Personal Property Tax. This tax reflects the value of personal property (i.e. desks, computers, copiers, etc.) which is reported by the business owner on a Statement of Personal Property form. This form may be obtained from the City Assessor and must be completed on an annual basis.

Contact: Finance Department at City Hall
Telephone: (608) 873-6677
Fax: (608) 873-5519

Connect with the Wisconsin Economic Development Corporation for potential economic development programs etc.

Telephone: (608) 210-6700
www.wedc.org

Contact Public Health Madison & Dane County if you are interested in selling food items.

Telephone: (608) 266-4821
www.publichealthmdc.com

Contact the Stoughton Chamber of Commerce for local resources.

Visit their website for community information, local demographics and business start-up information.

Telephone: (608) 873-7912
Mail: 532 E. Main Street
Stoughton, WI 53589
Email: administrator@stoughtonwi.com
Website: www.stoughtonwi.com

Inform the community of your new business by planning a grand opening.

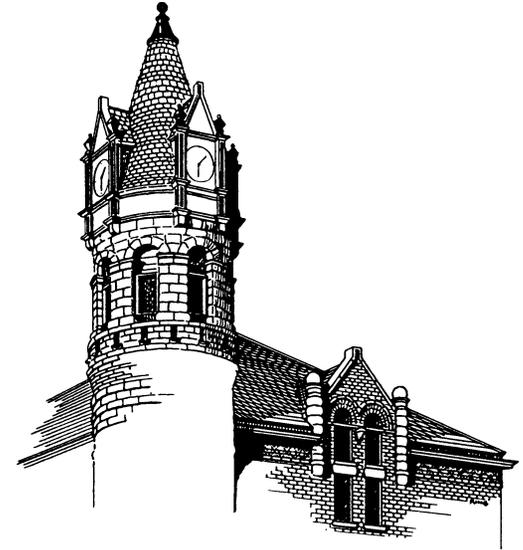
Chamber office: (608) 873-7912;
Stoughton Newspapers: (608) 873-6671
Invite the Mayor: (608) 873-6677

For additional information contact Stoughton City Hall

Telephone: (608) 873-6677
Fax: (608)873-5519
Mail: 207 S. Forrest Street
Stoughton, WI 53589
Website: www.ci.stoughton.wi.us

updated 4/24/19 city planning office

Checklist for New Businesses



STOUGHTON, WISCONSIN

*This list is not intended to be all inclusive, but to provide information for whom to contact and what to consider when opening a new business in the City of Stoughton.