

STREET DEPARTMENT EMERGENCY EVACUATION PLAN

IN CASE OF FIRE OR EXPLOSION:

1. If not already activated, activate the fire alarm or call 911.
2. Remain calm.
3. Immediately leave your work area.
4. Proceed to the nearest exit.
5. Exit the building.
6. Proceed to the parking lot, located on the east side of the building.
7. If bad weather is present, proceed across the street to the utilities building.
8. Remain in the parking lot until you receive further instructions.

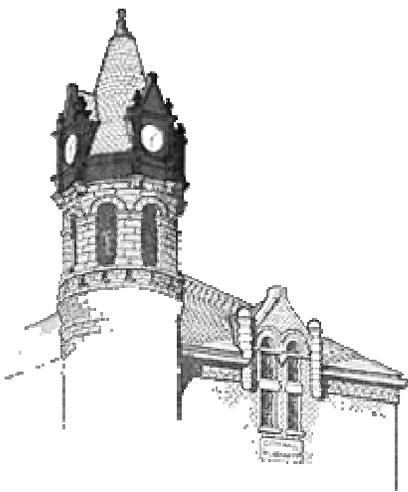
IN CASE OF SEVERE WEATHER (Tornado, Severe Thunderstorms, etc.)

INSIDE BUILDING INSTRUCTIONS:

1. Notification of severe weather may be received by radio, weather service or reliable source.
2. Make sure all people located inside the building are notified of severe weather.
3. Seek shelter immediately in break room (see map on the next page for location).
4. Position yourself under a table in a bent over position.
5. Remain there until severe weather has passed over.

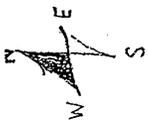
OUTSIDE THE BUILDING INSTRUCTIONS:

1. Notification of severe weather may be received by radio, weather service, or reliable source.
2. Get out of vehicle and look for a low lying area (ditch, curb line, heavy equipment).
3. Lie in a laid out, flat position.
4. Stay there until weather has passed over.

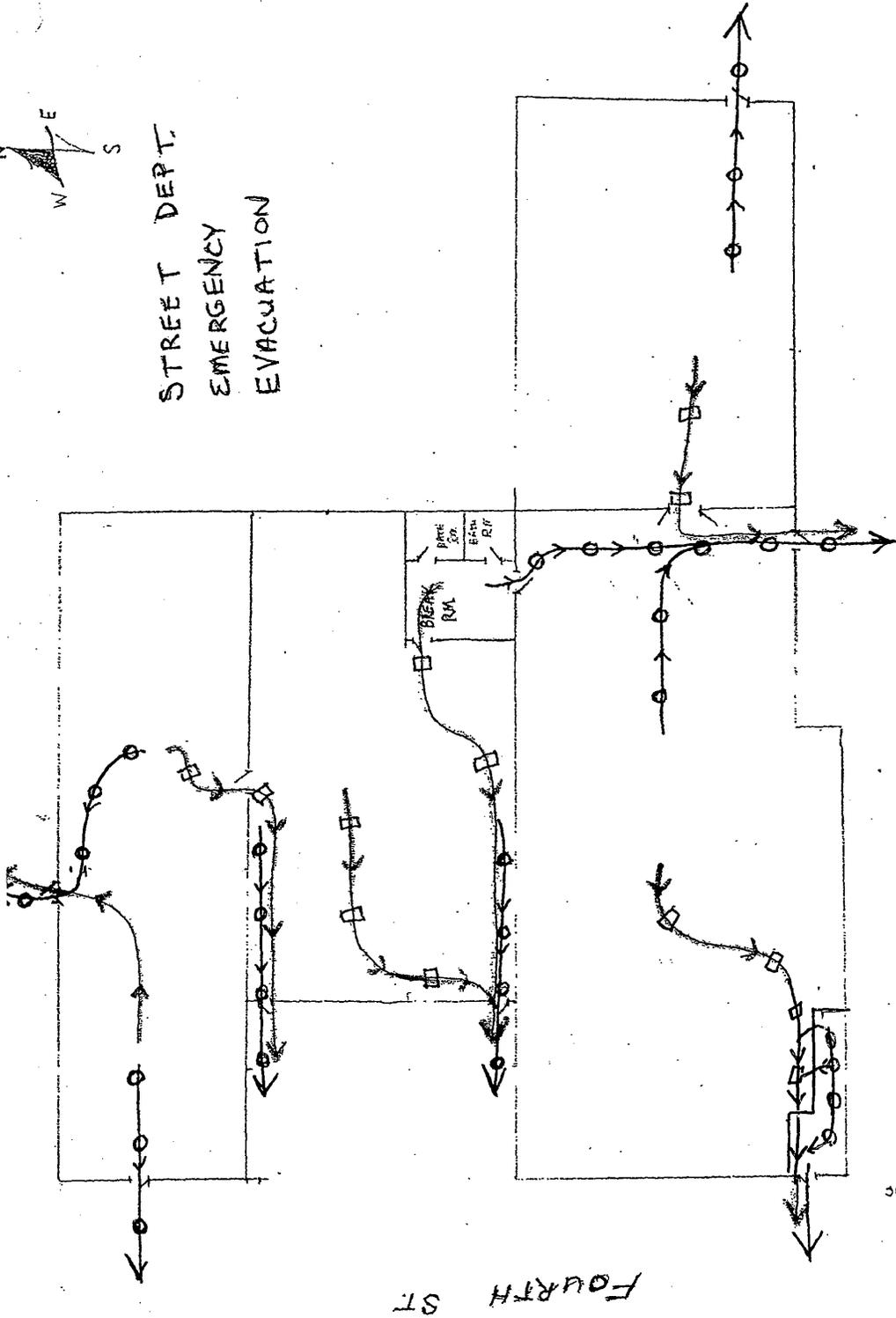


○—○ denotes primary exit routes

□—□ denotes Secondary exit routes



STREET DEPT.
EMERGENCY
EVACUATION



Suggested meeting spots