

Stoughton *Wisconsin*

207 S. Forrest Street, Stoughton, WI 53589 Phone: (608) 873-6677

APPLICATION FOR PERMIT TO INSTALL, EXPAND, OR RECONSTRUCT A DRIVEWAY/APRON/SIDEWALK IN THE RIGHT-OF-WAY

I. APPLICANT INFORMATION (property owner)

Applicant _____ Date of Application _____

Applicant Address _____

Phone Number _____ Email _____

II. CONTRACTOR INFORMATION

Contractor Name _____ Contact Person _____

Phone Number _____ Email Address _____

III. PROPOSED WORK

A. SCHEDULE

Start Date _____ Completion Date _____

B. TYPE OF PROPOSED WORK (check all that apply)

- Driveway: Width at property line _____
- Apron: Width at curb _____ Width at outer edge of sidewalk _____
- Sidewalk: Length in feet _____ Width in feet _____

**Sidewalk thickness shall be 4 inches, 6 inches if through a driveway. Width shall be 5 feet and may taper to match existing sidewalk. Placement shall be within 6 inches outside the property lot line or even with existing. Backfilling around sidewalks shall occur as soon as practical after 7-day cure.*

All sidewalk/apron/driveway projects shall be constructed according to the City of Stoughton standards.

C. DESCRIPTION OF PROPOSED WORK *(check all that apply)*

- New Installation _____
- Repair/Maintenance _____
- Replacement _____
- Expansion _____

D. ANTICIPATED SURFACE TYPE AND AREA *(check all that apply)*

- Asphalt
- Concrete

Approximate area of disturbance: _____ sq. ft.

IV. PLANS

Please attach a site plan identifying lot lines and all dimensions

V. FEE

Please include payment of the \$50 permit fee

VI. CERTIFICATION

- That Applicant will faithfully comply with the terms of this permit, including any applicable special provisions;
 - That Applicant will comply with all applicable Federal, State of Wisconsin, and City of Stoughton statutes, ordinances, rules and regulations;
 - That Applicant will indemnify, defend and hold the City of Stoughton harmless from any and all claims, liability, loss, damage or expense, including attorneys' fees and the costs of litigation, incurred by the City of Stoughton on account of any injury to or death of any person or any damage to property, or caused by or resulting from any activity or work performed under this permit;
 - That Applicant will purchase and maintain the insurance required pursuant to Attachment A, and will include the City as an additional insured on such policies of insurance;
 - That Applicant at all times must place and maintain the proper signage as outlined in the Manual on Traffic Control Devices (MUTCD);
 - That Applicant will leave the street, sidewalk, alley or terrace in as good or better condition than existed when the work was commenced;
 - That all restoration of the sidewalk and terrace shall be completed within fourteen (14) calendar days of the closing of the excavation;
 - That all such restoration work shall be guaranteed for a period of three (3) years from the date of completion; and
 - That if this proposed work requires a pedestrian detour, Applicant will provide the Department of Planning and Development, seventy-two (72) hours notice prior to commencement of the work
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VII. APPLICANT ACKNOWLEDGEMENT & SIGNATURE

In accepting a permit, the Applicant hereby agrees to comply with the terms and conditions of this permit; agrees to comply with all local, state and federal codes; agrees to perform all work according to good engineering practices; agrees to protect public safety; and agrees to properly restore the right-of-way.

A copy of any permit issued shall be made available at all times by the Applicant at the indicated work site and shall be available for inspection by the Department of Planning and Development upon request.

THE ACCEPTANCE OF THIS PERMIT BY THE APPLICANT CONSTITUTES AN ACKNOWLEDGEMENT AND ACCEPTANCE OF THE TERMS AND CONDITIONS IN THIS PERMIT APPLICATION.

Applicant Signature _____

Date _____

ATTACHMENT A

Excavation in the Right-of-Way Insurance Requirements

General Liability Coverage:

- Commercial General Liability
 - \$1,000,000 General aggregate
 - \$1,000,000 Products/completed operations aggregate
 - \$1,000,000 Personal injury and advertising injury
 - \$1,000,000 Each occurrence limit

Note: Insurance shall be written on an occurrence basis. Claims made form of coverage is **NOT ACCEPTABLE**.

Insurance must include:

- Premises and operations liability
- Blanket contractual liability including coverage for joint negligence of the City of Stoughton, its officer, council members, agents, employees authorized volunteers and the named insured
- Personal injury
- Explosion, collapse, and underground coverage
- Products/completed operations
- The general aggregate must apply separately to the project/location

Business Auto

- Limits: \$250,000 each person / \$500,000 each accident for bodily injury, and \$100,000 for property damage
OR
\$500,000 combined single limit for bodily injury and property damage each accident
- Must cover liability for any auto including owned, non-owner, and hired automobile liability

Workers Compensation (WC) & Employers Liability

- Must cover for statutory WC and Employers liability limit of:
 - \$100,000 Each accident
 - \$500,000 Disease policy limit
 - \$100,000 Disease each employee

Builders Risk/ Installation Floater

- The City of Stoughton will not assume responsibility for loss, including loss of use, for damage to property, materials, tools, equipment, or items of a similar nature.

