

HEARING CONSERVATION POLICY

The City of Stoughton is committed to providing a safe environment for its employees and visitors to its facilities. The Hearing Conservation Policy is composed of the following responsibilities as mandated by OSHA Standard 29 CFR 1919.95 effective April 7, 1983.

As approved by the Common Council, June 13, 1995.

RESPONSIBILITIES OF THE CITY OF STOUGHTON (Employer)

1. To provide noise level surveys of affected work areas.
2. To file and maintain noise level survey data.
3. Generate a list to all employees of "Hearing Protection Needed" areas.
4. Provide baseline hearing test for all employees, and annual subsequent audiograms for employees exposed at or above a time-weighted average of 85 decibels.
5. Provide hearing protection devices for employees and visitors who will be in a "Hearing Protection Needed" area.
6. Sign all areas that require "Hearing Protection Needed".
7. Noise exposure measurement records shall be retained for two years.
8. Audiometric test records shall be retained in personnel file permanently.
9. Provide annual employee training on the effects of noise on hearing; purpose and use of hearing protectors, the advantages and disadvantages of various types; instruction in the selection, fitting, use and care of protectors; and the purpose of audiometric testing and an explanation of the test procedures.

RESPONSIBILITIES OF THE CITY OF STOUGHTON EMPLOYEES

1. Read and understand noise level survey.
2. In the proper areas, wear hearing protection equipment provided, be trained in their use, selection, fitting and care.
3. Inform employer of defective hearing protection equipment.
4. Ensure visitors wear hearing protection equipment in "Hearing Protection Needed" areas.
5. Inform employer of work areas that are not surveyed that may need "Hearing Protection Needed" status.

RESPONSIBILITIES OF NON-EMPLOYEES AND VISITORS

1. Wear hearing protection equipment provided before entering "Hearing Protection Needed" areas.

APPROVED THIS 13th DAY OF JUNE, 1995.