

**Stoughton Area Youth Center Policies and Rules**  
**Council Approved July 26, 2005**

**General**

- The Stoughton Youth Center is for student's currently in or entering 5-8 grades. Exceptions must be approved by the Youth Center Manager.
- The Youth Center will not be a worksite for Community Service workers.
- The Youth Center is available for reservations. See the Youth Center Manager for details.
- The Youth Center will not dispense medications to participants for any reason.
- The Center is not responsible for lost or stolen personal items.
- Disagreements between participants at the Youth Center will be handled by a peer group. Members of the group will be chosen by the Youth Center Manager.
- Orientation for these rules will be handled by current participants as designated by the Manager. A review of these rules will be conducted by the YC Manager with all of the students twice yearly.

**Participant Rules**

- All Youth Center students must have a signed rules acceptance form on file. School ID cards will be used as identification for these purposes
- All students must sign in upon entering the Youth Center.
- Use the phone with permission. No long distance, long or unnecessary calls are allowed.
- All games will be shared. You must sign in to play games. When your game is over let someone else have a turn.
- Put all litter in trash cans.
- Eating and drinking is allowed in all areas except the computer room.
- If you break something or you find something broken, report it immediately!
- When using a computer, follow the posted rules. If you have any questions, ask the Managers or a staff member.
- If you are asked to leave the center for breaking rules, vandalism, inappropriate behavior, you must have permission to return when the consequence you earned has ended.

**Behavior**

- Be courteous, respectful, and helpful to others.

- No pushing, running, yelling, fighting or intimidation
- Use proper language - no inappropriate language will be tolerated.
- Clean up your area when your activity is finished: Return games/movies to their designated storage areas.
- No tobacco, alcohol, drugs, or weapons will be allowed at the Center. These items will be confiscated and the police will be called. Suspensions and legal action will follow based on severity of the offense.
- Stealing and vandalism will not be tolerated, and the police will be called.
- All students must stay in designated areas on the center property.
- Keep the hallways, restrooms, shared areas, outside areas and parking lot clean. Place litter in the receptacles provided.

### **Policy for Youth Center Band Night**

Band Nights usually occur on Saturdays at the Youth Center. They are designed for high school kids to give them a chance to be part of the Youth Center. Fifth grade through eighth grade students are welcome also. Band Nights also act as a fund raiser for the Youth Center.

1. There will be at least four supervisors during Band Nights. Supervisors will consist of staff and adult volunteers.
2. There will be a limit of 150 admitted into the Youth Center at one time.
3. Staff will wear identifiable vests.
4. Police will be notified of band nights.

### **Parents Rules**

- Parents dropping off children at the Youth Center should make sure that the building is open before leaving. They should also be prompt in picking up at the end of an event. The City is not responsible for the transportation of uncollected children. If this happens, the students will be taken to the library if available or to the police station, where calls can be made.

By signing this I am stating that I have read this document and accept the contents and penalties as they are written.

Student	Date	Parent/Guardian	Date