

Important steps for you ...

1.) Make sure your proposed deck meets the placement requirements.

Decks for one and two family residences must adhere to the setback requirements for the specific zoning district where located, except decks that are 1-foot in height or less may be setback 20 feet from the rear lot line.

- a. Call the Zoning Administrator at 608-646-0421 to find out the specific setback for your situation.

2.) Obtain a permit

You will need to obtain a building and zoning permit before construction. The permit may be obtained from the Department of Planning & Development Office, located at City Hall, 207 S. Forrest Street. A detailed sketch of where your deck will be located in relation to the lot lines and the house including all dimensions is required.

3.) Construction Requirements

Include:

- a. Footings must adequately support the load.
- b. For attached decks, it is required to use 48-inch deep footings to prevent heaving.
- c. A guardrail is required for decks 2 feet or more above ground. The minimum height for the guardrail is 3 feet.
- d. The construction of the guardrail must restrict the passing of a 4-inch or larger ball through spacing.
- e. Contact Diggers Hotline at 1-800-242-8511 prior to digging.
- f. Contact the Building Inspector at 608-873-7626 for any construction questions.

4.) Begin the work.

Once the proper permit has been issued and Diggers Hotline has been notified, the work may begin. It is necessary to display the permit inside a window where it can be seen from the street until the project is complete.

5.) Call for an inspection.

It is your responsibility to call for an inspection as needed by your permit. An inspection is required after digging the holes for the footings and prior to pouring concrete. The Building Inspector can be reached at 608-873-7626

6.) What if I don't get a permit?

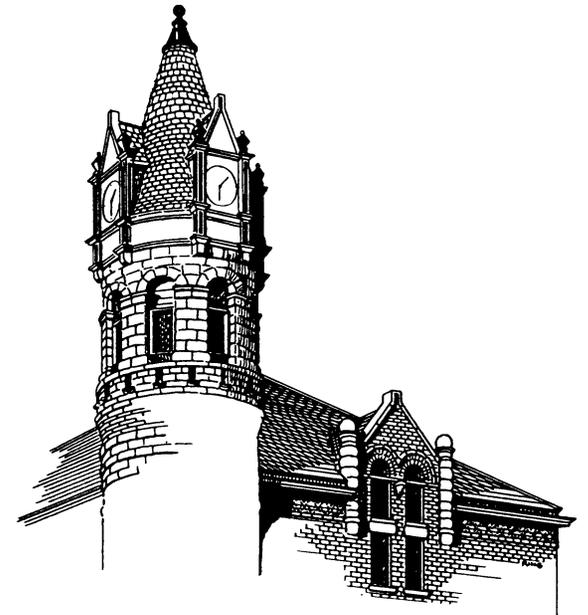
Permits are required by City Ordinance and State Statutes. If a permit is required, but not obtained, a fine may be imposed. In addition to the fine the permit would still need to be obtained including paying the fee.

The main objective for obtaining a building permit is to assure that the structure is constructed according to the code requirements. This is done to make the structure safe from defects and assist in protecting the owner.

Any construction not completed to code or ordinance will need to be brought into compliance.

This pamphlet is intended to be used for general information and is not inclusive. If you are not sure of your particular situation, feel free to contact the Building Inspector at (608) 873-7626 or Zoning Administrator at (608) 646-0421.

DECKS



Department of Planning & Development

STOUGHTON, WISCONSIN